

*Guidelines for the Creation of the*  
**Internal Quality Assurance Cell (IQAC)**  
**and Submission of Annual Quality Assurance Report (AQAR) by Accredited Institutions**  
*(For Affiliated/Constituent Colleges)*  
**(Revised as per Revised Accreditation Framework in November, 2017)**



**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**

**विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान**

**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
*An Autonomous Institution of the University Grants Commission*  
P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, **Bengaluru - 560 072** India

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**2017-18**

**The Annual Quality Assurance Report (AQAR) of the IQAC**

*(For Affiliated/Constituent Colleges)*

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2017 to June 30, 2018)*

## **Part – A**

### **Data of the Institution**

*(data may be captured from IIQA)*

1. Name of the Institution                      Mahila PG Mahavidyalaya

- Name of the Head of the institution :    Dr. Manorama Upadhyaya
- Designation:    Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.:            0291-2759473
- Mobile no.: 9414141766
- Registered e-mail: principalmmv09@gmail.com
- Alternate e-mail :
- Address        : Mahila PG Mahavidyalay
- City/Town     : Jodhpur
- State/UT      : Rajasthan
- Pin Code      : 342009

2. Institutional status:

- Affiliated / Constituent: Affiliated
- Type of Institution: Co-education/Men/Women : Women
- Location : Rural/Semi-urban/Urban: Urban
- Financial Status: Grants-in aid/ UGC 2f and 12 (B)/ Self financing  
(please specify): UGC 2f and 12 (B)
- Name of the Affiliating University: Jai Narain Vyas University, Jodhpur
- Name of the IQAC Co-ordinator :    Dr Avinash Bohra

- Phone no. : 0291-2759473

Alternate phone no.

- Mobile: 9461082231

- IQAC e-mail address:

- Alternate Email address:

3. Website address: <http://www.mpgmahavidyalaya.org>

Web-link of the AQAR: (Previous Academic Year):

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

4. Whether Academic Calendar prepared during the year? Yes

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

Weblink:

[http://www.mpgmahavidyalaya.org/mcp/academic\\_calendar/1552561177ACADEMIC%20CALENDAR%202017-18.pdf](http://www.mpgmahavidyalaya.org/mcp/academic_calendar/1552561177ACADEMIC%20CALENDAR%202017-18.pdf)

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 <sup>st</sup>	B+	76.50	2004	from:2004 to: 2009
2 <sup>nd</sup>				from: to:
3 <sup>rd</sup>				from: to:
4 <sup>th</sup>				from: to:
5 <sup>th</sup>				from: to:

6. Date of Establishment of IQAC: DD/MM/YYYY: 2 July, 2004. Reconstructed on 2 July, 2012.

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Core Committee meeting of Internal Quality Assurance Cell (IQAC) (for auditing and evaluating plans proposed in last session and for implementation of proposed plan of IQAC for existing academic session)	<b>July</b>	<b>8</b>
Meeting of Internal Quality Assurance Cell (IQAC) with faculty members of different departments (for communicating, discussing and executing the proposed plan.)	<b>July</b>	<b>25</b>
Meeting of IQAC members with office and administrative staff(for less paper work as	<b>August</b>	<b>11</b>

environmental initiative)		
Meeting of Internal Quality Assurance Cell (IQAC) with NSS (for discussing and communicating outreach extension activities.)	<b>September</b>	<b>7</b>
Meeting of Members of Internal Quality Assurance Cell (IQAC)for Academic Administrative Audit (AAA) conducted and its follow up action	<b>December</b>	<b>7</b>
Feedback from all stakeholders (collected, analyzed and used for improvements)	<b>January</b>	<b>13</b>
Meeting of Members of Internal Quality Assurance Cell (IQAC)with faculty members (for inviting suggestions and proposals from faulty members of all departments.)	<b>April</b>	<b>36</b>
Core Committee meeting of Internal Quality Assurance Cell (IQAC)for submitting Internal Quality Audit Report of the existing session	<b>June</b>	<b>9</b>

8. Provide the list of funds by Central/ State Government- **NIL**

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

**\*upload latest notification of formation of IQAC**

10. No. of IQAC meetings held during the year: 08

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... Yes/No - Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? No

If yes, mention the amount: NA Year: NA

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Extra study hours for weak students.
- Concentrated on cultural and sports activities

- Micro planning and Evaluation of Students
- Extra hours for NET preparation
- Online courses for Remote sensing and similar workshops for technical courses (BCA)

**13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Criteria	Plan of Action	Achievements/Outcomes
Teaching, Learning and Evaluation  Research Innovation and Extension	Concentrated on cultural and sports activities  Evaluation of Students were proposed  Seminars and Workshops for different subjects and faculty were proposed.	Karate classes <b>and Dance classes*</b> were organized for students.  Various institutional, inter college level competitions, and PUT were organized  RP Vyas Memorial Lecture Series
<b>Infrastructure</b> and Learning Resources	Digitization	E-file System to promote paperless office. Online fee payment. Examination Duties and Notices are communicated through electronic media.
Research, <b>Innovation</b> and Extension	Environmental activities	Decreased use of paper Tree Plantation Flower plant Pots as Memento
Student Support and Progression	Student Development programs	Counselling sessions for students are available. Organized and encouraging participation in workshops, conferences, seminars and Poster presentation by Students. Industrial visits and tours. Science Fair
Governance, Leadership and Management	Participation from stakeholders  Social responsibilities	Blood donation camp Alumni meetings to discuss and enhance wholesome education and development. Principal interaction with students
Institutional Values and Best Practices	Anaemia Free College _____	Haemoglobin Check-up camp.

**14. Whether the AQAR was placed before statutory body? Yes /No: yes**

Name of the statutory body: Management      Date of meeting(s): 23 June 2018

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?**

**Yes/No:** No

**Date:**

**16. Whether institutional data submitted to AISHE: Yes/No: Yes**

Year: 2018

Date of Submission: 28.06.2018

**17. Does the Institution have Management Information System? YES**

**Yes            No**

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

The institution has following administrative and other facilities with well developed MIS

- Automated Administrative system
- Biometric Teacher's attendance system
- Fully automated library system
- Tally software for Accounts Department
- Online admission system.



**CRITERION I – CURRICULAR ASPECTS****1.1 Curriculum Planning and Implementation**

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

- The vision, mission, goals and objectives of college are communicated to the students, teachers, staff and stakeholders mainly through college prospectus, magazines, and website and display boards in campus at significant places.
- There are academic schedules and time table prepared.
- As curriculum is designed by university, teachers make students familiar with curriculum through regular and effective classroom teaching.
  
- Various methods for effective delivery of curriculum-
- Use of e learning resources
- Special lectures
- Expert lectures
- Vocational training on curriculum
- Industrial visit
- Seminars and workshops are organized for students
- Student motivation for attending conferences and seminars in different other institutions.
  
- Documentation-
- The college has well structured 360 degree feedback system with stakeholders including teachers, students, parents, and society at large for suggestions from all aspects.
- Teaching schedules are prepared before commencement of every session by all teachers for their subjects and head of departments.
- Daily lecture notes are prepared by teachers.
- Teacher self assessment is done on annual basis.
- Monthly monitoring and evaluation of completion of syllabus by principal and management.
- Student feedback on teaching evaluation.
- Internal evaluation of students by Pre University exams, project presentations, class-tests, presentations, student seminars and attendance.
- Student attendance information system in institution.

<b>1.1.2 Certificate/ Diploma Courses introduced during the Academic year</b>				
Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
CIT (Certificate in Information technology)	DNHE (Diploma in Health education)	CIT (Certificate in Information technology)- July 2017, 6 months	employability/ entrepreneurship	IT Skills
Certificate in Web Development		Certificate in Web Development- May 2017, 45 days	employability/ entrepreneurship	Web Development
Certificate in Remote Sensing		Certificate in Remote Sensing-	employability/ entrepreneurship	Remote Sensing techniques

## **1.2 Academic Flexibility**

### 1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

### 1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
M Sc (Biotech)	NA	PG	July, 2016	NA	PG
M Sc (Chemistry)	NA	PG	July, 2016	NA	PG
M Sc (Botany)	NA	PG	July, 2016	NA	PG
M Sc (Mathematics)	NA	PG	July, 2016	NA	PG
M A (Geography)	NA	PG	July, 2016	NA	PG
M A ( Political Science)	NA	PG	July, 2016	NA	PG
MA (Sociology)	NA	PG	July, 2016	0	PG
M A (Hindi)	NA	PG	July, 2016	NA	PG
M A (English)	NA	PG	July, 2016	NA	PG
M Com (Business Administration)	NA	PG	July, 2016	NA	PG

Already adopted (mention the year) 2016

### 1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	CIT- 48 Certificate in Web Development- 20 Certificate in Remote Sensing- 75	DNHE (Diploma in Health education)- 48

<b>1.3 Curriculum Enrichment</b>				
1.3.1 Value-added courses imparting transferable and life skills offered during the year				
Value added courses	Date of introduction	Number of students enrolled		
NIL	NIL	NIL		
1.3.2 Field Projects / Internships under taken during the year				
Project/Programme Title		No. of students enrolled for Field Projects / Internships		
BBA III Year		32		
MA Geography (Previous + Final Year)		26 (11+15)		
MSc Biotechnology		10		
MSc Botany (Previous + Final Year)		16(07+09)		
<b>1.4 Feedback System</b>				
1.4.1 Whether structured feedback received from all the stakeholders.				
1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	Yes	Yes	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
<ul style="list-style-type: none"> <li>The student feedback obtained through structured Performa on teaching effectiveness,</li> <li>Teaching feedback for institutional facilities, academic environment and developmental activities is obtained.</li> <li>The areas where immediate improvement is required necessary steps are taken accordingly.</li> <li>The complaints against teaching methods, infrastructure issues, library updating and facilities are taken into consideration by Principal and appropriate measures were taken to rectify them in effective way.</li> <li>Informal meetings of parents and students with principal, heads of department, and faculty members are organized to provide feedback for first hand information on any issue to analyze the cause and resolve it actively.</li> <li>Feedback and suggestions from informal parent teacher meetings and interactions with other social dignitaries on various events organized by the college provide college with an opportunity of growth and improvements.</li> <li>External examiners and visitors to college also provide feedback with respect to library, laboratory and infrastructure facilities.</li> </ul>				
<b>CRITERION II -TEACHING-LEARNING AND EVALUATION</b>				
<b>2.1 Student Enrolment and Profile</b>				
<b>2.1. 1 Demand Ratio during the year</b>				
Name of the Programme	Number of seats available	Number of applications received	Students Enrolled	
M Sc (Biotech)	30	10	10	
M Sc (Chemistry)	40	45	35	
M Sc (Botany)	20	17	11	
M Sc (Mathematics)	60	29	19	
M A (Geography)	60	17	12	
MA (Sociology)	60	15	11	
M A ( Political Science)	60	30	25	

M A (Hindi)	60	10	05
MA (History)	60	09	02
M A (English)	60	21	17
M Com (Business Administration)	60	32	23
B Com (Honors)	60	35	29
BBA	60	54	35
BCA	60	45	37
BSc	180	279	190
B Com	560	358	303
BA	560	478	396

## 2.2 Catering to Student Diversity

### 2.2.1. Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017-18	2528	344	22 (10 Commerce+ 05 Science+ 07 Arts)	---	49

## 2.3 Teaching - Learning Process

### 2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of teachers on roll	Number of teachers using ICT ( <i>LMS, e-Resources</i> )	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

### 2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)

- Informal student teacher mentoring system is through feedback from various students that helps in alleviation of many problems of the students both inside and outside the classroom.
- The college has a Training and Placement and Counselling Centre which offers counselling related to career opportunities and skill enhancement to the students from time to time.
- The encouragement given to students to participate in Co-curricular and Extra-Curricular events is also part of the process of mentoring.

<ul style="list-style-type: none"> <li>The students support and career opportunities are provided through the departmental activities are organized time to time and are followed up the faculty assigned to the task. Introduction of practical aspects of the subjects has been provided by expert lectures.</li> <li>Guidance for future competitive exams and encouraging preparing themselves through additional readings and guidance.</li> </ul>				
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio
2872		71		1:40
<b>2.4 Teacher Profile and Quality</b>				
<b>2.4.1 Number of full time teachers appointed during the year</b>				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph. D.
				42 (27(Permanent+ 15 temporary))
31 (ARTS)	31 (ARTS)	NIL	27	19
25 (COMMERCE)	25 (COMMERCE)	NIL	20	06
27 (SCIENCE)	27 (SCIENCE)	NIL	18	14
<b>2.4.2 Honours and recognitions received by teachers</b> (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2017-18	Dr Avinash Bohra	Assistant Professor	Best Organizing Secretary, APSI	
2017-18	Dr Nitesh Vyas	Assistant Professor	31st Vriksha Bandhu Puraskar, 2018	
2017-18	Dr Anil Purohit	Assistant Professor	Best Paper, Rajasthan History Congress, 2018	
2017-18	Lakshyata Jakhar	Asst. Professor	UGC-JRF UGC Ref.No. 676/(OBC)(NET-JAN2017) Roll No. 65000046	
<b>2.5 Evaluation Process and Reforms</b>				
<b>2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year</b>				
Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
M Sc (Biotech)		Semester	28-6-2018	07-02-2019

M Sc (Chemistry)		Semester	30-6-2018	<b>26-12-2018</b>
M Sc (Botany)		Semester	30-6-2018	<b>26-12-2018</b>
M Sc (Mathematics)		Semester	05-07-2018	<b>28-11-2018</b>
M A (Geography)		Semester	17-07-2018	<b>24-12-2018</b>
M A (Political Science)		Semester	17-07-2018	<b>12-10-2018</b>
M A (Hindi)		Semester	17-07-2018	<b>15-10-2018</b>
MA (History)		Semester	17-07-2018	<b>18-10-2018</b>
M A (English)		Semester	17-07-2018	01-09-2018
M A (Sociology)		Semester	17-07-2018	01-10-2018
M Com (Business Administration)		Semester	03-07-2018	28-11-2018
B Com (Honors)		Year	17-04-2018	28-06-2018
BBA		Year	17-04-2018	22-06-2018
BCA		Year	27-04-2018	20-07-2018
BSc		Year	10-05-2018	21-06-2018
B Com		Year	11-04-2018	23-05-2018
BA		Year	15-05-2018	29-06-2018

**2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)**

Strategies for Continuous Internal Evaluation(CIE) system at the institutional level-

- Seminars and presentations evaluated and judged by academicians and experts from outside the college.
- Experts provide students with suggestions for further improvements updated information, current research trends and job areas.
- Students are made available or accessible with the answer sheets after evaluation to discuss their problems.
- Teacher ward system also helps personal interactions and group discussions for improvement.
- Debates, extempore and quiz are organized to make student aware of new trends and current affairs.
- Parents are notified about results of their wards which are uploaded on websites.

**2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)**

- The academic calendar is prepared and adhered for conducting pre-university as well as

university examination, workshops, seminars, conferences and other curricular activities.

- The academic calendar is prepared at the beginning of every academic year.
- The college follows the Examination schedule of the affiliating University for conducting the examinations.
- The college strictly adheres to the examination schedule prepared by the examination committee and approved by the College management for conduct of internal examinations as pre university tests.
- The schedule is included in the academic calendar and published in the institutions website, notice board.

[http://www.mpgmahavidyalaya.org/mcp/academic\\_calendar/1552561177ACADEMIC%20CALENDAR%202017-18.pdf](http://www.mpgmahavidyalaya.org/mcp/academic_calendar/1552561177ACADEMIC%20CALENDAR%202017-18.pdf)

## 2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the web link)

### 2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
	M Sc (Biotech)	10	10	100
	M Sc (Chemistry)	26	26	100
	M Sc (Botany)	09	09	100
	M Sc (Mathematics)	11	11	100
	M A (Geography)	16	16	100
	M A (Political Science)	18	18	100
	M A (Hindi)	14	14	100
	MA (History)	12	12	100
	M A (English)	09	09	100
	M Com (Business Administration)	22	22	100
	B Com (Honours')	23	23	100
	BBA	32	31	96.87
	BCA	35	35	100
	BSc	123	121	98.37
	B Com	259	234	90.34
	BA	313	270	86.26

## 2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as web link)

<http://www.mpgmahavidyalaya.org/mcp/iqac/1552563825Student%20Satisfaction%20Survey%2017-18-converted.pdf>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 Resource Mobilization for Research

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects				

Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored Projects	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students Research Projects (other than compulsory by the College)	NIL	NIL	NIL	NIL
International Projects	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total				
<b>3.2 Innovation Ecosystem</b>				
3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year <b>NIL</b>				
Title of Workshop/Seminar	Name of the Dept.		Date(s)	
<b>One day Basic Training Programme on Human Rights</b>	<b>Geography</b>		<b>25/02/2018</b>	
<b>Microwave Remote Sensing and its Utilization for Natural Resources Management for NNRM</b>	<b>Geography</b>		<b>31/10/2017-04/11/2017</b>	
3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year				
Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year				
Incubation Centre	Name		Sponsored by	
<b>NIL</b>	<b>NIL</b>		<b>NIL</b>	
Name of the Start-up	Nature of Start-up		Date of commencement	
<b>NIL</b>	<b>NIL</b>		<b>NIL</b>	
<b>3.3 Research Publications and Awards</b>				
3.3.1 Incentive to the teachers who receive recognition/awards				
State	National		International	
<b>NIL</b>	<b>NIL</b>		<b>NIL</b>	
3.3.2 Ph. Ds awarded during the year (applicable for PG College, Research Center)				
Name of the Department		No. of Ph. Ds Awarded		
<b>NIL</b>		<b>NIL</b>		
3.3.3 Research Publications in the Journals notified on UGC website during the year				
	Department	No. of Publication	Average Impact Factor, if any	
<b>National</b>	<b>Accounting</b>	<b>02</b>		
	<b>Business Administration</b>	<b>01</b>		
	<b>Economics (01)</b>	<b>01</b>		
	<b>Sanskrit (01)</b>	<b>01</b>		



<b>International</b>	<b>Chemistry</b> <b>Accounting</b> <b>BFE</b> <b>Business Administration</b>	02 02 05 05	
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3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	No. of publication
Geography	01
Hindi	01
Political Science	01
English	02

3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index

Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :

No. of Faculty	International level	National level	State level	Local level
Attended Seminars/ Workshops	06	03		
Presented papers	08	03		
Resource Persons		01	01	02

**3.4 Extension Activities**

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Pulse polio Abhiyaan	Rajkiya Chikitsalaya, Navchokia, Jodhpur	<b>03</b>	<b>40</b>
Swachchata Abhiyaan Jagrukta Rally	NSS, MMV	<b>20</b>	<b>200</b>
Voters Awareness Program	Jodhpur District	<b>02</b>	<b>28</b>

Youth Chala Booth, Sabal Abhiyaan	Magistrate and Rajasthan Election Commission		
Beti bachao, Beti padhao Rally and Nukkad natak	NSS,MMV	02	50
Gaushala Gau seva	NSS, MMV	02	25
Polythene Bahishkar Rally	NSS, MMV	03	50
Labor, Clothes and Educational materials Donation in Annapurna Ashram	NSS, MMV	06	60

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
NIL	NIL	NIL	NIL

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers <b>coordinated</b> such activities	Number of students participated in such activities
NSS, MMV	MMV	Voters Registration Program	04	100
NSS, MMV	Revive project- Women Empowerment Self Help Group (Baap and Falodi Area)	International Workshop on Girl Education	06	70
NSS, MMV	Rajasthan High court Legal Services Committee	Legal Awareness camp	10	70
NSS, MMV	Ministry of Water and _____, Government of India, Nagar Nigam Jodhpur	Swachhata App Program	04	100
NSS, MMV	Gio Club International	Samaj ki Niswarth seva	03	60
NSS, MMV	Artimis Hospital, New Delhi & PAN India Program for Medicold	Extension Lecture on Uterus Cancer	06	80
NSS MMV	MMV	World Breast feeding week	03	50
NSS MMV	MMV	Tree plantation on	06	65

		World Youth Day		
NSS MMV	TISS & MMV	Extension Lecture Stress Management	03	200
<b>3.5 Collaborations</b>				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity	Participant	Source of financial support	Duration	
NIL	NIL	NIL	NIL	
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
Training	NUSSD	TISS & MMV	2017-18	<b>163 (Foundation) 35 (Domain)</b>
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoU's	
TISS		Training	<b>163 (Foundation) &amp; 35 (Domain) students</b>	
<b>CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES</b>				
<b>4.1 Physical Facilities</b>				
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year				
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development		
<b>7750500</b>		<b>6473841</b>		
4.1.2 Details of augmentation in infrastructure facilities during the year				
Facilities		Existing	Newly added	
Campus area		3790sqm	NIL	
Class rooms		35	NIL	
Laboratories		16	NIL	
Seminar Halls		02	NIL	
Classrooms with LCD facilities		NIL	NIL	
Classrooms with Wi-Fi/ LAN		NIL	NIL	
Seminar halls with ICT facilities		01	NIL	
Video Centre		NIL	NIL	
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

<b>4.2 Library as a Learning Resource</b>						
4.2.1 Library is automated {Integrated Library Management System -ILMS }						
Name of the ILMS software	Nature of automation (fully or partially)			Version	Year of automation	
4.2.1 Library Services:						
	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8290	1281826	1697	241639	9987	1523465
Reference Books	21807	3424304	2536	369621	24343	3793925
e-Books	0	0	0	0	0	0
Journals						
e-Journals						
Digital Database	<b>DELNET</b>					
CD & Video	74	750				
Library automation						
Weeding (Hard & Soft)						
Others (specify)						

<b>4.3 IT Infrastructure</b>									
4.3.1 Technology Upgradation (overall)									
	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Available bandwidth (MGBPS)	Others
Existing	72	02	Fullnet Lab	NIL	NIL	NIL	BCA	100	
Added									
Total									
4.3.2 Bandwidth available of internet connection in the Institution (Leased line) 20 MBPS /GBPS									
4.3.3 Facility for e-content									
Name of the e-content development facility					Provide the link of the videos and media centre and recording facility				
<b>NIL</b>					<b>NIL</b>				
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc									
Name of the teacher		Name of the module			Platform on which module is developed		Date of launching e - content		
NIL		NIL			NIL		NIL		

<b>4.4 Maintenance of Campus Infrastructure</b>			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
<b>5221000</b>	<b>6054083</b>	<b>7750500</b>	<b>6473841</b>
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. ( <i>maximum 500 words</i> ) (information to be available in institutional Website, provide link)			
Procedure and policies for maintaining-			
<ul style="list-style-type: none"> <li>• The college has well developed infrastructures to meet academic, co curricular, extra-curricular and sport activities.</li> <li>• For academic activities- There are well equipped spacious laboratories of botany, zoology, chemistry, physics, electronics biotechnology, home science, geography, music, and language and computer labs. Well furnished class rooms, one seminar hall, auditorium, ICT enabled conference room.</li> <li>• The Central library of college is rich in all aspects. It is well equipped with books related to curriculum of all subjects. Library is divided into undergraduate, postgraduate and reserve section for research and reference studies.</li> <li>• The library committee looks after the requirements and purchase of books. The college purchases books and journal from the budget allocated for this purpose and grant money received from UGC.</li> <li>• Following support facilities are available in the library- Computer systems for library staff Generator system Xerox facility Book Bank facility Reading area</li> <li>• Well-equipped Conference hall for seminars, conferences, workshops, expert lectures, extension lectures, and other curricular and extra-curricular activities.</li> <li>• Well developed auditorium with seating capacity of 500 students for academic and co-curricular and extra -curricular activities.</li> <li>• Access to new arrivals, availability of updated syllabus, availability of model question papers for faculty and student use.</li> <li>• Institution has up-to-date computer labs connected with LAN and broad band facility with licensed software. The computing facility is centralized with LCD projectors and OHP projectors, and Smart board availability.</li> </ul>			
<b>CRITERION V - STUDENT SUPPORT AND PROGRESSION</b>			
<b>5.1 Student Support</b>			
5.1.1 Scholarships and Financial Support			
	Name /Title of the scheme	Number of students	Amount in Rupees
Financial support from institution	College Feeship	94	3,09,000/-
Financial support from other sources			
a) National	Mahindra Finance scholarship	16	1,60,000/-
b) International	NIL	NIL	NIL

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,			
Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
NUSSD	June 2016	198 (2017-18)	TISS & MMV
English Diploma in Communication Skills	July, 2013	23 (2017-18)	MMV

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year					
Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018	On campus and off-campus placements.	NIL	166	NIL	28

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year		
Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
NIL	NIL	NIL

## 5.2 Student Progression

5.2.1 Details of campus placement during the year					
<b>On campus</b>			<b>Off Campus</b>		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
SBI GE	38	08	SBI GE	12	03
CMIE	54	05			
CONCENTRIX	54	12			
ATUL LTD	08	00			
LIFECCELL	00	00			

5.2.2 Student progression to higher education in percentage during the year					
Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2017-18	550	BSc BBA	Science Business	MMV, Mahila Vidhi	MA MBA

		BCA BCom BA	Administration Computer Science Commerce Arts	Mahavidhyala ya, Departments of University Mahila Teachers Training College	MCA M Sc BEd LLB
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5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	NIL	NIL
SET	NIL	NIL
SLET	NIL	NIL
GATE	NIL	NIL
GMAT	NIL	NIL
CAT	NIL	NIL
GRE	NIL	NIL
TOFEL	NIL	NIL
Civil Services	NIL	NIL
State Government Services	NIL	NIL
Any Other	NIL	NIL

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Cultural activities (Mehndi, Rangoli, dance, Antakshari, Singing, Flower arrangement, maandna)	Institutional level	525
Indoor Sports (Chess, chinese checkers, badminton, carrom, )	Institutional level	350
Outdoor Sports (Cricket, kho kho, Tug of war, Race)	Institutional level	280

### 5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/ medal	National/ International	Sports	Cultural	Student ID number	Name of the student
2017- 18	Seko Kai Karate Championship- Gold Medal	National	Karate	----	MMV/20 17/08407	Isha Agrawal

	Seko Kai Karate Championship- Silver Medal	National	Karate	-----	MMV/20 15/05448	Sulekha Patel
	Seko Kai Karate Championship- Bronze Medal	National	Karate	----	MMV/20 16/06643	Monika Shobhawat
2017-18	Kumete Karate Championship- Gold Medal	National	Karate	----		Laxmi Chouhan
	Kumete Karate Championship- Silver Medal	National	Karate		MMV/20 15/05582	Manju Kachwaha
	Kumete Karate Championship- Bronze Medal	National	Karate		MMV/20 15/05282	Poonam Thanvi

### 5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

- The Student Council is an integral part of the college, in terms of academics as well as administration.
- The college has an active Student Council and represents the students on academic and administrative bodies and committees of the Institution.
- The Student Council is a democratic body of students responsible for the holistic development of the students and works in consonance with the respective departments, clubs and groups of the college with faculty support.
- The Council is active in organising all cultural activities, sports as well as co-curricular activities.
- They organise inter and intra college activities like Kriti (3 day cultural sports event), Janmashtami, Vasant Panchmi celebrations, etc.
- The Student Council reports and functions under the general supervision of the Principal or his nominee as student Council advisor
- They identify and suggest the student perspectives in the development of Arts and Culture, Sports and games and other Co-curricular activities.
- They identify and suggest methods of improving student life, conduct and discipline. They encourage and initiate inter departmental activities.
- The Student Council consists of the president, vice president, secretary, joint secretary, are the core members of the student Council and are elected from among the students.
- The CRs assist in matters relating to conveying of notices and helping in general to maintain the tone and discipline of the college.
- They support and promote the different extra-curricular and co curricular activities and encourage participation among students to promote a vibrant campus life.
- Year wise activities of Student Council of College (2016-17)
- Constitution of Student- Council on 4 September, 2017 with Council advisor Dr Seema Hatila.
- 55th Teachers Day Celebration



- Legal Awareness Camp is organized
- Fresher's Party
- 3-day Cultural-Sports Fest Kriti-2017

### 5.3 Alumni Engagement

5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words): **YES**

5.3.2 No. of ~~registered~~ enrolled Alumni: **55**

5.3.3 Alumni contribution during the year (in Rupees) : \_\_\_\_\_

5.3.4 Meetings/activities organized by Alumni Association: **01**

## CRITERION VI –GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- Formation of various committees from entry level to examinations
- Active participation of student council and student and teacher representation in administrative bodies.
- The activities are defined and communicated to the staff in the beginning of every academic year to gain effectiveness through constant encouragement, motivation and recognition of the work quality by the Principal and Management.
- Research, quality teaching and discipline is encouraged by institutional work culture.
- The teaching as well as administrative staffs of institution are guided by rules, regulations through appreciations, feedbacks and suggestions through personal guidance and interaction.
- The institution practices decentralization as each faculty has its own heads and in-charges for facilitating academic activities. Also, every faculty has their designated proctors who are under guidance of Chief proctor.
- Student's council works under guidance of Student advisor and also have a representation in Governing council as student representative.

6.1.2 Does the institution have a Management Information System (MIS)?

Yes/No/Partial: **YES**

### 6.2 Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

#### ❖ Curriculum Development

- As institution is an affiliated body with the state university it has a passive role in curriculum development in form of suggestions and feedbacks to affiliated university.
- Assessment of curriculum is done by faculty as resource persons and subject experts, opinions and suggestions from visiting professors and resource persons from academic and corporate institutions outside the college, alumni meetings and students in feedback form, student councils and classrooms interactions of which are then forwarded to respective departments of affiliating university.

- Suggestions are also provided by parents during various formal and informal parents-teacher meet.
- Feedback from external faculties as examiners and visiting faculties, community is also obtained.
- The suggestions, feedback and opinion from all stakeholders are conveyed to respective departments of affiliated University.

❖ **Teaching and Learning**

- Academic calendar along with schedule for pre-university test prepared by the Examination Committee which is provided to students at time of admission with information brochure which also include academic and cultural events.
- Teaching Schedules and teaching plans are prepared by teachers at beginning of every session that includes evaluation schedules (class tests, presentations, group discussions).
- Various teaching learning methods like lecture, interactive sessions, and project based learning, technology based learning, ICT based learning, seminars, charts, and power point presentations are used by teachers.
- Feedback of progress of teaching and learning has been provided to Principal through monthly progress report.

❖ **Examination and Evaluation**

- Continuous evaluation of teaching and learning has been done by Principal as per pre scheduled academic calendar, teaching schedules and teaching plans.
- Examination procedure and rules are communicated to the students through information brochure, notice board, circulars, notices, and time tables displayed at various places.
- Examination evaluation process discussed with students and Pre university examinations are conducted every year to make student aware and prepare for final examination.
- The result of pre university exams has been displayed on website of institution and also provided to the students for their preparation purpose.
- Periodical tests and Pre University exams ensure improvement in the students.

❖ **Research and Development**

- A Research Committee to facilitate and monitor research activities consisting of Chairman, Principal, and representation of faculty members.
- The committee encourage proposals for seminars, conferences, projects and their submission to various funding agencies.
- The institution promotes faculty participation in research by providing provision of academic and duty leave, library and DELNET services are provided to them.
- Teaching faculty is actively involved in research and consultancy work and research papers of faculty of institution have been published in refereed journal.
- The institution also promotes participation of students in various research activities by continuous organizing of conferences, seminars and workshops for them and encouraging them to participate.

- Certain faculty members have their research projects ongoing funded from various bodies like UGC, DST, CSIR, ICHR, and other such agencies.

❖ **Library, ICT and Physical Infrastructure / Instrumentation**

- The institute has well developed computerised and undergraduate and postgraduate and Research libraries. The Research library has two sections Reserve section and reference section for research purpose.
- The undergraduate library is divided into sections for different faculties in institution viz. science, commerce, arts, and one general section.
- Institution has up-to-date computer facility labs with 72 computers connected with LAN and broadband facilities.
- The institute has its own official website which is updated and maintained at regular basis as the annual budget has a provision for maintenance, updation and deployment of computers and software and other ICT infrastructure.
- The institution has 1 well equipped seminar room with smart board and 4 LCD projectors and 1 OHP projector.
- Well equipped laboratories of zoology, chemistry, botany, biotechnology, electronics and physics, home science, music, geography and english language lab.
- Institution has an air conditioned auditorium with seating capacity of 400 students and upper section having seating capacity of 100 students.
- The institution has its own hostel building with a capacity of 28 rooms where 56 students on twin sharing basis along with full time female warden and other basic amenities facilities for students.
- The institution has indoor games facilities as badminton, table tennis, chess, carom, etc and outdoor games as cricket, volley ball, basket ball are conducted at regular intervals.

❖ **Human Resource Management**

- The mechanisms for performance assessment of teaching faculty are done in form of self appraisal reports, and feedback by students and peers at end of every academic session.
- The evaluations are assessed by the Principal and management for necessary improvements are made.
- Well maintained infrastructure facilities such as teacher's computer lab, DELNET software as library resource, journals and e books, etc. are provided to teachers to carry out their work effectively.

❖ **Industry Interaction / Collaboration**

- The institute has industry interaction in form of student training and placements by the institution.
- The training and placement cell of institution organize time to time on and off campus placements.
- The students of institution have industrial training in their curriculum as well as workshops and training seminars are organized periodically.
- The institute has collaboration with PMKVY, Government project and NUSSD, Tata Institute of Social Sciences vocational training program as skill development initiatives of students of institution.

❖ **Admission of Students**

- We ensure the wide publicity about admission with various measures as prospectus along with application form, profile pamphlets, website, and advertisements in electronic and print media, notice boards.
- Counselling committee of faculty of different departments has been made in beginning of every academic session to counsel and guide students on deciding and selecting their subjects and process of admission.
- The institution ensures admissions in all general and professional courses on merit cum reservation basis policy of State Government to maintain transparency.
- After scrutinizing the application forms filled by students for admission in institution the cut-off lists are displayed on notice board.

**6.2.2 : Implementation of e-governance in areas of operations:**

❖ **Planning and Development**

- Academic calendar
- teaching schedule, workload for, and teaching plans by individual faculty member
- Time table of respective faculty by time table Incharge of all faculties.
- Pre university Examination schedule
- NSS activities

❖ **Administration**

- Sending e-mail notices and agendas to staff, rather than printing and distributing them  
Submission of lesson plans through e-mail
- Foster technology growth by asking parents to write e-mail addresses on medical forms.
- Insist that all teachers create a class Web page
- Attend technology conferences to see what other schools are doing, what other teachers are doing to integrate technology, and what principals are doing to encourage the use of technology in their schools and classrooms.
- Admissions through web-enabled services
- All day-to-day activities of the institution (General Administration)
- Staff administration
- Single Window System for students.

❖ **Finance and Accounts**

- General Administration Pay Roll and Financial Accounting
- Administration of Student Data
- Inventory Management
- Personnel Records Maintenance
- Library System

❖ **Student Admission and Support**

- Admissions through web-enabled services
- Single Window System for students.
- Library System
- DELNET Software system

❖ **Examination**

- Updated institutional website with complete information of all aspects.

<ul style="list-style-type: none"> <li>• Availability of time tables and Pre University exam schedules and the results.</li> <li>• Availability of main university examination time tables on college website.</li> </ul>					
<b>6.3 Faculty Empowerment Strategies</b>					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year- <b>NIL</b>					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non-teaching staff)
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme			Number of teachers who attended		Date and Duration (from – to)
<b>Faculty Knowledge Sharing Programme (FDP)</b>			<b>Dr. Ritu Soni</b>		<b>2017-18</b>
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):					
Teaching			Non-teaching		
Permanent		Fulltime	Permanent		Fulltime/temporary
<b>NIL</b>		<b>41</b>	<b>39</b>		<b>NIL</b>
6.3.5 Welfare schemes for					
Teaching			<b>Academic Leave</b>		
Non teaching			<b>Group Insurance</b> <b>ESI</b> <b>Medical Benefits</b>		
Students			<b>Group Insurance</b> <b>Free ship &amp; Scholarship</b>		
<b>6.4 Financial Management and Resource Mobilization</b>					
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)					
<ul style="list-style-type: none"> <li>• Internal audits are done regularly by Internal Audit Committee</li> <li>• External Audit is done regularly by CA from professional audit firm and for financial year 2017-18 M L Ranga &amp; Co. were external auditors.</li> </ul>					
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)					

Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose		
NIL	NIL	NIL		
6.4.2 Total corpus fund generated NIL				
<b>6.5 Internal Quality Assurance System</b>				
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?				
Audit Type	External	Internal		
	Yes/No	Agency		
		Yes/No		
		Authority		
Academic	Yes	University		
		Yes		
		Management		
Administrative	Yes	University		
		Yes		
		Management		
6.5.2 Activities and support from the Parent – Teacher Association (at least three)- N/A				
6.5.3 Development programmes for support staff (at least three)- N/A				
6.5.4 Post Accreditation initiative(s) (mention at least three)- N/A				
<b>6.5.5</b>				
a. Submission of Data for AISHE portal	: (Yes /No)	YES		
b. Participation in NIRF	: (Yes /No)	NO		
c. ISO Certification	: (Yes /No)	NO		
d. NBA or any other quality audit	: (Yes /No)	NO		
<b>6.5.6 Number of Quality Initiatives undertaken during the year</b>				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from-----to-----)	Number of participants
2017-18	Workshop on Communication Skills for students	06-09-17	06-09-17 (One Day)	200 students
2017-18	Academic and Administrative Audit	05-10-17	05-10-17 (One Day)	Teaching & Non teaching Staff
2017-18	Departmental Interaction With IQAC Committee	09-02-18	09-02-18 (One Day)	Departmental heads and IQAC Committee members
2017-18	FDP on Research Methodology	22-04-18	22-04-18 (One Day)	45

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
One Day Camp on Daughters Are Precious	6-10-2017	300	NIL

Poster Competition on Daughters Are Precious	6-10-2017	25	NIL
Beti Bachao Bati Padhao Rally Adopted Colony	24-09-2017	150	NIL
Beti Bachao Bati Padhao Nukkad Natak, Adopted Colony	12-01-2018	50	NIL
Model Representation on female Foeticide Methods	1-02-2018	04 (120)	NIL

7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:  
Percentage of power requirement of the College met by the renewable energy  
**NIL**

#### 7.1.3 Differently abled (Divyangjan) friendliness

Items Facilities	Yes/No	No. of Beneficiaries
Physical facilities	Yes (Wheelchair)	
Provision for lift	No	
Ramp/ Rails	Yes	
Braille Software/facilities	No	
Rest Rooms	No	
Scribes for examination	No	
Special skill development for differently abled students	No	
Any other similar facility	No	

#### 7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2017-18	1	1	31-07-17	Voter Registration Campaign, in association with Local Administrative officers (ADM and SDM)	Awareness and Registration for Voters in area	250
2017-18	1	1	21-08-17	International Workshop	Girl Education	80
2017-18	1	1	22-08-17	One day Voluntary Services Camp for Baba Ramdev Fair visitors (Jatru)	Social Service	220

2017-18	1	1	16-09-17	One day Legal Awareness Camp	Legal Awareness	100
2017-18	1	1	17-09-17	Pulse Polio Campaign	Pulse Polio Awareness	130
2017-18	1	1	6-10-2017 One Day	One Day Camp on Daughters Are Precious in association with IAS Naveen Jain	Save Girl child ( Girl Foeticide)	300
2017-18	1	1	24-09-2017 One Day	Beti Bachao Bati Padhao Rally Adopted Colony	Against Girl Foeticide	150
2017-18	1	1	28-12-17 One Day	Flash Mobs at adopted village Palri, Mangaliyavas	Awareness about AIDS, saving girl child, blood donation, road safety, Literacy	125
2017-18	1	1	12-01-2018 One Day	Beti Bachao Bati Padhao Nukkad Natak, Adopted Colony	Girl Foeticide	50
2017-18	1	1	1-02-2018 One Day	Model Representation on female Foeticide Methods	Girl Foeticide	04 (120)

#### 7.1.5 Human Values and Professional Ethics N/A

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

#### 7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>

#### 7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Tree Plantation by NSS (Protection and Nurturing of Plants & Trees)
- Association with local environmental friendly bodies
- Less paper functioning of Institutional administration



- Internal environment audit
- Availability of sanitary napkin incinerator
- Extension lectures by doctors, health experts on general health and hygiene of students of college.
- World environmental day was celebrated
- Swach bharat campaign
- Engaging students and staff for several eco-friendly initiatives.

## 7.2 Best Practices

Describe at least two institutional best practices

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

- Anaemia free campus initiative by institution.
- Students portrayed life of soldiers by social message by event salute to soldiers.

## 7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the web link of the institution in not more than 500 words

[View Weblink](#)

The philosophy of the college as engraved in its emblem “*Sanskrita Stree Para Shakti*” speaks about the significance of *empowered women, an open minded, professional, scientific, modern and progressive woman as convener of Cultural Heritage and values*. Under the vision of *women empowerment* the college strives to create complete personalities through value based and career oriented education through various curricular, co-curricular, and extra-curricular programs and activities.

- As a part of curricular activity for intellectual development
- the college is running three years Diploma course in English Communication and Personality Development as career oriented courses
- The institution organizes Student Parliament with one existing representative of Government to make students aware about constitution, procedure and working of Parliament and thus make students responsible citizens of nation.
- Eminent experts and people of National repute are invited from Industry, Academic and Research Institutions for seminar, workshop, conferences etc organized by institution on regular basis.
- NET coaching classes are scheduled for the students within the campus premises to prepare students for qualifying the exam.
- For Industry Academia Interface
- Industrial tours of students has been organized to local industries
- The training and placement cell
- On and off campus placements of students in various local, regional and national level students
- Workshops, mock interviews, skill courses, are organized regularly by students.
- For physical development
- The institution organizes various physical activities like indoor and outdoor games, parade, PT, dance classes (Kathak classes) at regular basis.
- For purpose of self defence the institute has MoU for Karate classes and students have represented institution at national and international platforms.
- For development of Culture and values

- The institution organizes its foundation day as Cultural evening with a message of relevant social issue every year for spreading awareness among students, parents, society and stakeholders.
- The student's council every year organizes Cultural- Sports fest involving activities for students which help them to understand and associate them with their local culture and traditional art.
- Various local festivals are celebrated in college with the motive to enlighten the students about the local folk art, festival and culture, like Vasant Panchmi, Saavan Mela, Janmashtmi, Garba at Navratra, etc.
- NSS unit of institution along with Red Ribbon Club organizes every year various activities related to society such as blood donation camps, Swachha Bharat abhiyan, rallies for saving and educating girl child, tree plantation, flash mobs (Nukkad natak) etc. focussing on developing values of social awareness, participation, team building, leadership, motivation, humanitarian approach, and selfless service towards society.

## 8. Future Plans of action for next academic year (500 words)

- Proposal for Encouraging faculty and students to participate and organize Conferences, seminars, workshops.
- Proposal of continuing RP Vyas Memorial Extension Lecture.
- Proposal for Student Youth Parliament
- Proposal for Celebration of International Yoga Day
- Proposal for Green audit and waste audit initiative by environment committee
- Proposal for Training for office staff proposed in January- February 2019
- Proposal for Conducting student satisfaction survey
- Proposed Selected Department wise workshops National Level Competition for Bio Science students in association with E-Cell Fest of IIT Kharagpur
- Proposal for conducting Pre University Exam for session 2018-19
- Proposal for conducting Gender sensitization programs for Transgenders.
- Proposal for a workshop the improving Research skills and create awareness about Artificial Intelligence and its applications in various fields
- Proposal for students club and students band for holistic development of students.

Name \_\_\_\_\_

Name

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Signature of the Coordinator, IQAC  
Chairperson, IQAC

Signature of the

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**Abbreviations:**

CAS	-	Career Advancement Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution

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For Communication with NAAC

**The Director**

**National Assessment and Accreditation Council (NAAC)**

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